

IFTA / CAC Teleconference Call | Thursday, September 21, 2017 | 11:00 AM (E.S.T.)
(Clearinghouse Advisory Committee)

Attendance:

Ron Hester	Marc Walker	Jason DeGraf (IFTA, Inc.)
Cindy Arnold (Board Liaison)	Brenda Wells	Monique Williams
Amanda Koeller (IFTA, Inc.)	Melvina Allen	John Szilagyi
Trishawn Bell		

Unable to Attend:

Bettina Naylor	Rick Taylor
Chris Keil	Kalyn Gomez

Review of August minutes

Motion to approve initiated by John and second by Monique.

Board Update

Cindy reported that IFTA, Inc. has moved into the new building. They will lease this space two years. Losing board members. Two board members are rolling off and one board member resigned due to retirement.

Electronic Credentials update at the ABM. New task force working on possible solutions one being a centralized database. Instead of decals or licenses, law enforcement would use the database to verify credentials. Task force participating organizations: IFTA, Inc., AAMVA, ATA, CCMTA, Penske, XPO, FMCSA, and IRP Inc.

Ballots 3 and 4 were voted to go to short track. Ballot 3 was to align with Bank of Canada's new procedure publishing exchange rates. Ballot 4 to clarify the upload done on daily business for each business day for the full demographic data. A vote could come soon and the ELD mandate (Electronic Logging Device) was discussed.

PCRC had an update discussed a 3 year review on practices with a 5 year review on audit requirements. Most jurisdictions didn't want to go through two review periods. PCR decided to keep the current review cycle and focus on mostly the audit stuff.

Funds Netting

Amanda reported no late payments. This was the highest funds netting ever for USD.

US Dollars: \$77,687,495 **Canadian: \$3,961,138**

CAC Face to Face Meeting – Action Items/Next Steps

Marc said there were items completed, ongoing and none touched at all

- Items 17 and 18 were two major items mentioned
- Item 17 - Process to verify the transmittals

- Item 18 – getting something in demographics when downloading information in excel or importing/exporting; there's a space somewhere

Review the list and try to complete some of it. Try to look at items 17 and 18 but no guarantees.

IFTA News

Monique not much to add. If there is anything we'd like to see or if we're logging in to the clearinghouse and have questions or something is not clear we could possibly add to the article. She's currently pulling from the best practices guide. Article submission is due by the 10th.

Quality Control Sub-Committee Update – Brenda left call?

Marc reported there was no meeting for this month. Hopefully there will be a meeting by the next call. Jason has been keeping the committee updated. Some jurisdictions are having issues and those are being corrected as they occur. Jason reported OR was not updating timely and WA was currently in error and he'll be talking with them shortly. WA keeps sending a bad file daily.

Clearinghouse Best Business Practices Document – Bettina absent

John mentioned sent email to Bettina asking for transmittal best practices so he can begin working on it. Amanda reported the best practices document went to the board a couple of weeks ago. The board has a meeting at the end of October so we should hear something back by the end of October/beginning of November. Cindy said she sent it to the board in August.

CAC Charter

Marc pulled some info for the charter from LEC. Inserted John's section in the charter. Amanda wants to dig deeper into the language in the charter regarding funding. Not sure what suggestions to make yet. Marc asked for additional suggestions/modifications. John wanted to know who's doing the final edit to the charter. Marc nominated Ron for the final edit. Add something for enforcement data quality? Place this under Section III. John will do a portion send it around and Amanda going to work on the first portion.

Electronic Credential Working Group

Marc-should we have someone attend those meetings? Jason said he occasionally attends the meetings, Lonette attends the meetings.

John said at the ABM he couldn't keep track of what they were trying to do because there were so many different variations. Different people said different things and it was hard for him to follow.

New Business

Marc started to use the IFTA App and not sure why more jurisdictions are not using it. Jason's description of the app's function - The app hits one of our webpages. The webpages then calls the data from the database then transfers back to the app. The app will probably be more roadside enforcement. OK recently hooked up users for roadside and weigh stations.

Meeting adjourned at 11:34 a.m. EST

Meeting minutes taken by Trishawn Bell

The next CAC Call will be on October 19, 2017 at 11:00 AM (E.S.T).